

Friends of Central Indiana Dance Ensemble

2011-2012

Central Indiana Dance Ensemble (CIDE) is a pre-professional ballet company that provides an environment for aspiring young dancers to learn, practice and perform in a variety of dance forms.

Friends of CIDE is a parent volunteer organization committed to the promotion of the arts in central Indiana that supports CIDE and its dancers.

Friends of CIDE supports our dancers by providing volunteer help before and during dance productions and by sponsoring company and cast events for our dancers throughout the year. Our fundraising centers around the ballet productions and includes flower sales, concessions, gift shops, and auction baskets. Fundraising money is used to assist with performance expenses, company/cast events, and educational workshops to support dancer health and development.

Benefits of Membership

- ❖ **Network resource:** enjoy getting to know other dance parents and interacting with parents of children in the higher levels of the company. This provides an invaluable resource to new dance parents.
- ❖ **Tickets:** pre-purchase tickets to the ballet productions and the Dessert prior to tickets being offered to the general public.
- ❖ **Membership Directory:** receive a directory of members, which helps in communicating with other dance parents.
- ❖ **Early sign-up for volunteer opportunities:** choose what you enjoy!
- ❖ **Communication:** receive e-mail notices, a quarterly newsletter and attend monthly meetings ... ask questions, be informed!

You can help CIDE by joining *Friends of CIDE* today! Families of CIDE members are automatically a member of *Friends of CIDE*, but *Friends of CIDE* is open to everyone. As your dancer grows and becomes more involved with dance, it becomes important for the parents to share in the joy and responsibility of making it a special and rewarding experience for them. We invite all parents to join as a way to support your dancer.

We will have monthly meetings at the Carmel Council Chambers of the Carmel City Center located at One Civic Square beside the gazebo. The 2011 scheduled meetings are on the following dates: August 23, September 27, October 25 and November 29. All meetings will begin at 7 pm, upper floor, east side of building. Please plan to join us!

Questions? Contact Pam Mover 848-5958 or pammover@juno.com

2011-2012
Family Membership Form
Friends of CIDE

Friends of CIDE invites all dance parents to join our organization as well as those who wish to support Central Indiana Dance Ensemble and the arts in our community. Membership is open to everyone.

Membership types:

- Active (regularly volunteers for CIDE) \$10/family
- Sponsor (provides financial support) ____\$10 ____\$25 ____\$50

Adult name(s)_____

Name of dancer(s) in family if applicable_____

- Attends Central Indiana Academy of Dance
- Other _____

Address_____

City/State/Zip_____

Home Phone_____ Cell Phone_____

E-Mail address_____

Occupation/skills/special talents that could be of help to the CIDE, if you wish to list:

Notes:

- In order to have your family included in the Directory, please turn in your application with your check by October 1, 2011.
- Please make checks payable to *CIDE (Central Indiana Dance Ensemble)*.
- Applications can either be turned in at the front desk at the Central Indiana Academy of Dance or can be mailed to CIAD, 14950 Greyhound Court #4, Carmel, IN 46032.
- *Friends of CIDE* is a not-for-profit group.
- Questions? Contact Pam Mover 848-5958 or pammover@juno.com.

Thank you for your time, talent, and financial support.
We couldn't do it without you!

Description of Committees

Friends of CIDE

President - Facilitates all *Friends of CIDE* meetings and activities. Attends CIDE board meetings (one year term limit starting in January)

Vice President - Assists President

Treasurer - Supervises the receipt of all money on behalf of the members, supervises the keeping of true and accurate accounts of funds, submits semi-annual reports and prepares the annual fiscal year budget.

Secretary - Keeps and holds a true record of all meetings, maintains committee folders and maintains the Directory of Members.

Advisor – Past Presidents

Auditions - Make copies of audition forms, register dancers and take measurements.

Communication - Send communication e-mail notices to members.

Festival – Provide festival information to parents and dancers, make chaperone and room assignments.

Fundraising Team - Organize fun fundraising opportunities for the dancers.

Newsletter - Write and send a quarterly newsletter.

Script - Organize ordering of gift cards and distribute.

Silent Auction - Collect Items to arrange auction baskets at the Spring Concert

❖ **Refreshments** - Buy or get donated refreshments and serve.

❖ **Decorations** - Make center pieces, set up and tear down.

Summer Intensive - Organize the check in and out process, request volunteers.

Welcome Party – Plan Welcome Party in August.

These Committees are for both the Nutcracker and Peter Pan

❖ **Cast Party** - Plan & prepare all aspects of the Cast Party.

❖ **Costumes** - Coordinate with artistic director to create all costumes.

❖ **Dressing Rooms/Volunteer Sign Up** - Create signup sheet for each committee's volunteer needs and make sure the positions are filled. Assign dancers to dressing rooms, communicate dressing room rules.

❖ **Flowers** - Buy, arrange and sell flowers at performances.

❖ **Flyer Distribution** – Coordinate Flyer distribution for performances.

❖ **Gift Shop** - Buy and sell gift shop items.

❖ **Girl Scouts** - Plan a Girl Scout badge earning event for local troops.

❖ **Refreshments** - Buy or get donated refreshments to sell during performances.

❖ **Show Video** - Arrange for videos to be taken and sold of performances.

❖ **Show Photos** - Arrange for photos to be taken of performances.

❖ **Sparkle Ads** - Collect forms and money, then assemble for printing.

❖ **Dessert** - Plan and prepare all aspects of the Dessert.

❖ **Tickets** - Sell, assign and distribute tickets.

❖ **T-shirts** - Order and distribute show T-shirts to dancers.

❖ **Ushers** - Hand out programs and seat audience.

❖ **Venue/Stage Operations** - Build sets, set up and tear down the stage for performances.